



NEW LAMBTON



BOWLING CLUB



HOUSE RULES & REGULATIONS

October 2022

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(1) INTRODUCTION

(1.1) The Management Committee may alter or repeal a regulation as it deems necessary or expedient for the proper conduct and management of the Bowling Club.

These regulations are to be read subject to the Constitution of New Lambton Bowling Club and the Memorandum and Articles of Association /Rules of the registered club. In the event of any inconsistency, the memorandum and Articles of Association/Rules shall prevail.

These regulations are binding on each member of the Club in the same manner as if each member had subscribed his/her name thereto.

(1.2) The intention of the Management Committee is that all members of the Bowling Club who participate in the game of Bowls should have fair and reasonable use of the greens and that maximum use should be made of the greens, keeping in mind the need to maintain the greens in first class condition.

The allocation of green's time contained in these regulations is to be viewed in the light of the general principles outlined above and there will naturally need to be some flexibility in the arrangements so as to accommodate the special needs of the men's Bowling Club or the Women's Bowling Club on a particular day.

(1.3) Members are reminded that the Clubhouse and facilities are available to all West members. The Clubhouse, greens and grounds are provided for your benefit and enjoyment by the Registered Club.

You are expected to respect at all times any regulations and rules that apply, or directions that may be given from time to time by the supervisory staff of the Registered Club. Failure to do so will result in penalties applied by the Registered Club and or New Lambton Bowling Club.

(2) BOWLING YEAR

The Bowling year shall be from the 1st January to the 31st December.

(3) BOWLING CLUB MEMBERSHIP

(3.1) The cap for membership of the Bowling club will be determined by the Management Committee and reviewed from time to time, in consultation with the Registered Club.

(3.2) the cap excludes Life Members, Long term, Disabled and Aged Members.

(3.3) In order to qualify for Bowling membership, full West membership must be held.

(3.4) Should any member resign membership of the Bowling Club such ex-member shall not be permitted to use the greens or Bowling facilities unless same is a full member of another Bowling Club or Wests.

(3.5) New members indicating they will play in Saturday Galas, Club Championships and represent the club in Pennant Teams will be given preference. Any person wishing to join as a multi member, from the NDBA clubs, will only be accepted on the proviso of making NLBC their home club.

(3.6) Any member who changes their home club from New Lambton will not be eligible to retain their membership of New Lambton Bowling Club.

(4) BOWLS BAGS, PORTS AND BOWLING APPAREL

Any unsecured items found in the club or locker room will be secured by placing them in Lost Property at Wests. Lockers are available to all members, and a one-off fee will be charged to all members for their use.

No Bowls bags, ports, bowling apparel shall be left in the Clubhouse, but must, after use, be removed from the Club premises unless left secured in a locker in the Club's locker rooms.

(5) COACHING

(5.1) Free coaching is available by appointment to any New Lambton Bowling Club or West Club members. A maximum of four free introductory lessons will be made available to new members, with follow up lessons as deemed necessary by the club Professional Coach.

(5.2) Where possible, a rink shall be made available on all days for coaching by the club's coach.

(6) CONTROLLING BODY

(6.1) the controlling body prior to the game shall be the responsibility of either the appointed Controlling Body, Games Secretary, Selectors or Side Manager.

(6.2) a decision on the conditions of greens prior to games scheduled or affected due to inclement weather may be made by the Greens Committee or the Games Organiser on the day. Greens Committee consists of Games Secretary, Secretary and President.

(7) CLUB GAMES

(7.1) Games played will be under the conditions of law as stated by the R.N.S.W.B.A. and the N.D.B.A

(7.1.1) Bowlers nominating for the Mixed Pairs, Restricted Pairs, Ned O'Brien Consistency Singles and President's Club games must be full members of their respective New Lambton Men's or Women's clubs and have nominated New Lambton as their home club for the purposes of Pennants and Club games matches.

(7.2) Entries close for each of the Club Championships two weeks prior to the advertised date for commencement of that championship when the draw will be made.

(7.3) Entries for Beaven/ Curzi Fours Championship and Presidents' Singles close on the first Saturday of the New Year.

(7.4) The playing season is 1st January to the 31st December inclusive.

(7.5) The draw for Club Championship Games shall be made during the first week after the set closing date for entries and shall be an open draw made by the Games Secretary and a member of the Management Committee and where possible, a club member should also be in attendance.

(7.6) District and/or State fixtures take precedence over Club competitions.

(7.7.1) The yearly calendar of Club Championship Games will be boarded in January each year. Six days' notice will be given for a scheduled Club Championship. Once a Championship commences the following rounds will be played over consecutive weeks.

(7.7.2) Games may be scheduled for Saturday afternoons, Sunday mornings and Sunday afternoons. A wet weather plan for Sunday is published on all club notice boards.

(7.7.3) Games can be played before the scheduled date on other days or times that bowls are played, only if agreement can be reached between players/teams, and the Games Secretary has been notified. If difficulties arise in reaching agreement on an alternate date and time, then only with the approval of the Games Secretary, may a game be played after the boarded time during the following week, provided that it is completed before the commencement time of the next round. If this rescheduled game is not played before the commencement of the next round, the team/player who was prepared to play at the originally boarded time will be given a forfeit win at the discretion of the Games Secretary.

(7.7.4) It is the player's/skipper's responsibility if the game is to be played on another date and time other than scheduled, to record the date, time and his signature on the Games Schedule sheet, to enable the green to be prepared and an umpire arranged if possible. The Games Secretary must also be notified of any changes as soon as possible.

(7.7.5) Unexpected work commitments or illness may be acceptable reasons for inability to play on the scheduled date. The Games Secretary will have discretionary power. After the game has been posted, if a player falls into one of the above categories, the Games Secretary must be contacted, giving verbal notice for their inability to play. If the reason is not acceptable to the Games Secretary, then at his discretion only, a forfeit will be applied. If the reason offered is acceptable to the Games Secretary, then at his discretion only, your game will be rescheduled to a time that is suitable to all players.

(7.7.6) If a player is unable to play in a rescheduled game, then a substitute must be arranged if the game is a team's event. If it is a singles event, the "play or forfeit" rule will apply.

(7.7.7) A player who repeatedly ignores Club Games Conditions of Play, will make himself ineligible for further Club Games. The length of such exclusion shall be determined by the Management Committee.

(7.7.8) The Games Secretary shall set all dates for the finals for Club Games with a one-month period allowed for completion from the originally boarded date, in order that all the original team members play in the final. In extenuating circumstances this period can be extended by the Games Secretary and another member of the committee. If either are involved in the final they must exclude themselves from the decision.

(7.8) Official Umpires will be appointed for all matches played on scheduled dates and times.

(7.9) Creams or Club Uniform must be worn by players and markers for all Club Championship Games, unless stated otherwise.

(7.10.1) The Games Secretary will arrange markers, by ballot, for the first rounds of any singles Championships. It is a condition of entry into all singles events that you may be required to mark.

(7.10.2) Failure to mark when required without an acceptable reason to the Management Committee will result in disqualification from all Club Championship Games.

(7.10.3) Subsequent games will be marked by losers from then on, with one player only required to mark once. A toss between the two losers will be made. The winner of the toss will have the choice of either marking or having the loser of the toss to mark. The marker must then notify the Games Secretary.

(7.11) A member who nominates for pennants and/or three threes teams and withdraws from that competition without a valid reason, approved by the Selectors and the Management Committee, will not be eligible to take part in any Club Championship Games for six months from the date of withdrawal. Players making themselves unavailable for individual games are exempt from this ruling.

(7.12.1) The Minor Singles Competition is restricted to players who have never won a District Major Singles Championship, a District Minor Singles Championship, a Club Major or Minor Singles Championship.

(7.12.2) A player who has played a full season in No.1. No.2 or No.3 Grade Saturday Pennants within the last two years, including the current season is ineligible. A full season is classified as 50% plus one of the number of games played during the season.

(7.13.1) Withdrawals must be given to the Games Secretary, no later than 5:00pm on the Thursday preceding the scheduled date on which the game was to be played. It is the withdrawing player's/skipper's responsibility to notify the opponents, markers and the Games Secretary, as soon as possible.

(7.13.2) A player or team that does not withdraw by the specified time will be deemed to have forfeited the game.

(7.14) Rinks for play will be drawn on an “open basis”

(8) DAYS BOWLS ARE PLAYED

(8.1) Subject to unavailability for maintenance, etc, greens will be made available to the Men’s Bowling Club at the following times:

Wednesday	9.00 – 5pm for Galas 9 – 12 Gala – Pennant season 12noon – 6pm for Pennants (when conducted)
Friday	9am – 5pm
Saturday	12.30pm until finish 12noon – 6pm for Pennants (when conducted)
Sunday	9am until finish

(8.2) Subject to unavailability for maintenance, etc., greens will be made available to the Women’s Bowling Club at the following times:

Monday	9am – 5pm for special days
Tuesday	9am – 1.30pm
Thursday	9am – 1.30 pm for pennants (when conducted)
Saturday	1pm – 5pm (depending on green availability)

(8.3) Subject to unavailability for maintenance, etc., greens will be made available for mixed Bowls at the following times:

Thursday	9am – 1.30pm
Friday	5.00pm until finish
Sunday	When scheduled.

(9) DISTRICT GAMES, FEES AND DRESS

The Bowling Club will pay all players entry fees for District and Mattara Events. Club Uniform is to be worn.

9.1 A player selected in a Zone, State or National representative team may be given a grant determined by the Management Committee to assist in defraying the costs incurred in representation.

9.2 A member of NLBC, with a registered disability, invited to play in a State or National tournament may be given a grant determined by the Management Committee to assist in defraying the costs incurred in representation.

(10) DRESS REGULATIONS

(10.1) Bowls uniform for pennants and Competition matches shall conform to the requirements of the Royal New South Wales Bowling Association.

(10.2) Midweek Galas – Mufti - Collared shirts, long or short pants with socks. Club jackets may be worn at galas. Appropriate footwear.

Saturday Galas or Club Games - NLBC issued uniform or creams. Visitors from other clubs may wear their club uniform or creams. Appropriate footwear.

(10.3) NLBC uniform is to be worn for Pennants, at District Events and where the player is representing New Lambton Bowling Club.

(10.4) Members and visitors must wear appropriate footwear when using the greens. For the NLBC synthetic surfaces either flat soled joggers, flat soled bowls shoes or BA approved footwear are acceptable.

(11) FEES

(11.1) Annual bowling fees shall be set by the Management Committee.

(12) FINANCIAL YEAR

The financial year shall be from the 1st February to the 31st January.

(13) GALAS

The gala organisers are authorised to make decisions to ensure the smooth running of the gala.

All players must abide by the decisions, made by the organisers, without dissent or debate.

These decisions include:

Adjusting teams to ensure that all players get a game and that there is a balanced number of teams;

Splitting galas into two 90-minute sessions due to wet weather; and

Cancellation of galas due to safety concerns such as excessive heat.

- (13.1) A player wishing to play in a gala must be a registered bowler.
- (13.2) A standard gala fee shall be fixed by the Management Committee.
- (13.3) Players are to only place their name and/or their team members' names on the gala sheets.
- (13.4) Visiting players are to place their names and their contact number in the space provided for Visitors.
- (13.5) Spare players must be used in the order they appear on the entry sheet.
- (13.6) Alterations to the entry sheet can only be made in the presence of a Management Committee member or a bar staff member. A **single** line through a name is sufficient to indicate a non-starter.
- (13.7) A member may invite a visitor to play, however, N.L.B.C. members will be given preference if playing spaces are not available. The Management Committee can make exceptions for special visitors to play.
- (13.8) Gala prizes will vary at the discretion of the Management Committee.
- (13.9) Club Games cannot be played at Wednesday or Friday Galas. Arranged games can be played at any time that greens are vacant.

(14) GREENKEEPERS

(14.1) No member is permitted to approach the greenkeeper or staff directly with regard to the condition of the greens.

(14.2) All requests or comments must be referred to a member of the Management Greens Management Committee.

(15) MANAGEMENT COMMITTEE

The following structure shall be used to set up the Management Committee.

PRESIDENT	VICE PRESIDENT	TREASURER
SECRETARY	GAMES SECRETARY	COMMITTEE MEMBER
COMMITTEE MEMBER	COMMITTEE MEMBER	COMMITTEE MEMBER

(16) NOTICES

No person may place a notice, paper or placard, written or printed within the Clubhouse without the prior approval of the Registered Club or the New Lambton Bowling Club Management Committee.

(17) PENNANTS

(17.1) With the exception of special circumstances, nominations will remain open until the NDBA Closing Date.

(17.1.1) Players who nominate are reminded, that if selected, they may be required to commit themselves to playing, at least ten (10) consecutive weekly games.

(17.1.2) First and foremost each player is representing New Lambton Bowling Club and our Club is judged by the standards set by them as players with regards to dress, behaviour and sportsmanship displayed both on and off the green.

(17.1.3) If a player has a problem with any player selections, for the sake of harmony within the Club, they should talk directly to the selectors and resolve it.

(17.1.4) Players representing our Club in Pennant fixtures will be responsible to the Team Manager.

(17.1.5) Players must be correctly attired at all times during the Pennant season.

(17.1.6) Players are expected to compete in a sportsmanlike manner and to play the game in the spirit of the laws and regulations.

(17.1.7) At all times every courtesy is to be extended to visiting teams.

(17.1.8) Players must check the Pennant board for team selections, game venues and departure times. If you will not be departing from the Club, please indicate against your name on the selection sheet.

(17.1.9) When a player has been selected and due to unforeseen circumstances is unable to play, it is their responsibility to record their name on the selection sheet and/ or notify their Side manager and the Selectors. (17.2) When you have prior commitments that you know of in advance and will be unavailable for selection, it is your responsibility to record date/s on the sheet provided.

(17.4.1) During trials prior to Pennant season:

- (a) The Selectors will be responsible for selecting team members and skippers.
- (b) The Side Managers will be organised by the Selectors.
- (c) Trial games will be organised by the selectors. (After consultation with the Games Secretary

(17.4.2) During the Pennant Season the Selectors will make the final player selections and notify members by placing Team Lists on the Pennants Notice Board, the website and by email.

(17.4.3) Players selected in a Pennants Team will make their Pennants game a priority over Club Games, Gala Games or other tournaments whether at their own Club or another.

(17.5.1) Saturday team selections will be posted no later than the Monday afternoon prior to the next game.

(17.5.2) Wednesday team selections will be posted no later than the Friday afternoon prior to the next game.

(17.5.3) Umpires and Controlling Body are to be nominated by the Selectors and posted with the team selections.

(17.6.1) Replacements will be drawn from the pool of reserves.

(17.6.2) The pool of reserves for the higher grades will be any player below that grade.

(17.7) A travel allowance is payable to three vehicles each away game played. The side manager is responsible for recording the drivers involved in travelling and passing on their names on the sheet provided to the Club Treasurer who will then allocate payments. The selectors are to provide these sheets to the Side Managers.

(17.8) Depending on the club budget, one Club shirt, black pants/ shorts, jacket, cap and a name badge will be provided to new Pennant players in their first year. An additional shirt will be provided if the player plays midweek Pennants. Replacement shirts will be provided as required.

(17.9) Light food refreshments will be provided after each Pennant Game. This is organised by the catering officer from the Management Committee. Skippers and Side Managers are responsible for serving food on the day and the clean up after.

(18) NLBC RAFFLES

(18.1) The NLBC Management Committee will have the right to operate a raffle after Galas, on days bowls are played and during tournaments and retain any income.

(18.2) The accumulated funds raised are not the property of the Registered Club and will be administered by the Management Committee and will be used to foster bowls, junior bowlers and to the benefit of members of New Lambton Bowling Club.

(19) RESERVED CAR PARKING

Members are requested to respect and observe car parking spaces set aside for disabled drivers and emergency vehicles.

(20) ROLL UPS (Practice)

Members can roll up on any **green** that is not being used for competitions or galas.

Signage advising the roll up green must also be adhered to.

(20.1) The Management Committee representative's directions with regard to rollups must be followed at all times.

(20.2) Should any dispute arise over roll ups, member/s must refer to the Controlling Body for a decision.

(20.3) Mats and jacks must be returned on completion of roll up to their respective storage spaces.

(21) SUSPENSIONS

(21.1) When any member is suspended by the Registered Club, the period of suspension will automatically apply to New Lambton Bowling Club.

(21.2) Any member of N.L.B.C who has been suspended either from Bowls and/or the Club, must attend the next Management Committee meeting and submit an explanation in writing, of their version of events leading to their suspension. The suspension will remain in force for at least the period of time it takes to satisfy these conditions.

(21.3) Any bowler who fails to give reasonable notice for not attending an NLBC event for which they have nominated will be given one written warning that this is unacceptable. If there is a similar incident with no satisfactory reason, the member is suspended from all

NLBC bowling activities for a period of two weeks and any further repeat offences will result in automatic suspension from all bowls activities for a period determined by the board.

(22) TRANSFERS

Any player wishing to transfer to another Bowling Club must return his Pennant Jacket and locker key before a Bowls NSW clearance will be effected.

(23) TEMPERATURE POLICY

(23.1) When the heat stress index reaches 38C all bowlers will be called from the greens by the controlling body, umpire or games organisers. Players may only return to the greens when the heat stress measure falls below 38C.

(23.2) Players feeling heat stress below this level should leave the green.

(24) GREEN PROTECTION

(24.1) The Management Committee will identify bowlers whose delivery is considered likely to damage the playing surface.

(24.2) The bowlers names will be referred to the club coach to identify strategies to improve their delivery and reduce damage risks.

(24.3) The club coach will report to the Management Committee the outcomes of coaching and modifications.

(24.4) Identified bowlers have 3 months to successfully modify their delivery, during which time they are required to use bowlers' mats, if deemed necessary whilst making modifications. If after 3 months the strategies for changes to delivery have not worked, for the identified bowler, the bowler will not be allowed to play on NLBC greens and will not be considered for club teams. This will also result in a review of their NLBC membership.

(25) ANNUAL GENERAL MEETING (AGM)

(25.1) Notices of motion must be received by the secretary 8 days prior to the AGM. The Secretary must board all notified motions one week prior to AGM.

(25.2) Motions proposed from the floor on the day of the AGM are to be considered as recommendations for the incoming board.

(25.3) Patrons can be nominated in writing or from the floor of the AGM.

(25.4) The Secretary must board notice of the AGM date 28 days prior to the AGM.

(26) SELECTORS

(26.1) There will be three selectors and selectors must be full members of the Bowling Club.

(26.2) Nominations for the position of Selector/s shall close with the Secretary, eight (8) days before the Annual General Meeting.

(26.3) After the closing date for selectors' nominations and prior to the Election of Selectors, the Secretary shall display the names of those members so nominated.

(26.4) Selectors are elected for a period of 12 months and must stand down and re-apply for the position each year.

(26.5) Voting for the Selector/s shall take place at the Club at the Annual General Meeting.

(26.6) Selectors will retain their position until the end of the current pennant season if that season extends past the election date.